



SHIPPER'S LETTER OF INSTRUCTION — INTERNATIONAL

BILL TO

COMPANY NAME:		
ADDRESS:		
ADDRESS:		
SUITE/BUILDING #:		
CITY:	STATE:	ZIP CODE:
COUNTRY:	PHONE:	
WEB ADDRESS:	EMAIL:	

SHIP TO

COMPANY NAME:		
CONTACT NAME:		
ADDRESS:		
ADDRESS:		
SUITE/BUILDING #:		
CITY:	STATE:	ZIP CODE:
COUNTRY:	PHONE:	
COUNTRY ELECTRICAL VOLTAGE (Choose):	220v	EMAIL:

SHIPMENT METHOD -- PREPAID

- AIR FREIGHT
 UPS EXPEDITED
- OTHER:
ACCT #:

DIRECT & CONSOLIDATED OPTIONS

- DOOR-TO-DOOR
 DOOR-TO-AIRPORT

SHIPMENT -- FREIGHT FORWARDER

COMPANY NAME:
CONTACT NAME:
PHONE (INCL. AREA CODE):
FAX OR EMAIL :

DOCUMENTS TO BE PREPARED

- CERTIFICATE OF ORIGIN
 PRO FORMA INVOICE
 EXPORT DECLARATION
- OTHER:

I CERTIFY THAT ALL STATEMENTS MADE AND ALL INFORMATION CONTAINED HEREIN ARE TRUE AND CORRECT.

SIGNATURE:	PRINT NAME:
TITLE:	DATE:
PHONE (INCL. AREA CODE):	EMAIL: